

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

July 30-31, 1954

For the confidential information
of the Board of Trustee

The 1954 summer meeting of the Board of Trustees opened at 10:00 a.m. on July 30 at the Washakie Hotel in Worland. The following members were present: Simpson, McCracken, Sullivan, Hansen, Patterson, Brough, Newton, Jones, McIntire and, ex-officio, Stolt and Humphrey. Absent were: Reed, Chamberlain and, ex-officio, Rogers. Mr. Peck joined the meeting at 10:30.

Mr. Brough moved that the minutes of the June 4-5 meeting of the Board of Trustees be approved. Mr. Sullivan seconded the motion and it was carried.

APPROVAL OF MINUTES

Mr. Jones moved, Mr. Sullivan seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Mr. Earl Moncur as Extension Economist, with the rank of Assistant Professor, effective July 1, 1954, at a salary rate of \$6,180 on a twelve-month basis.

Moncur

2. Mr. James W. Legg as Assistant County Agent in Fremont County, effective July 1, 1954, at a salary rate of \$4,848 on a twelve-month basis.

Legg

3. Mr. Glenn Roehrkasse as Assistant County Agent in Park County, effective July 1, 1954, at a salary rate of \$4,500 on a twelve-month basis.

Roehrkasse

4. Mr. Carroll O. Schoonover as Supply Instructor and Research Assistant in Animal Production, the appointment to be full-time for the period July 1 to September 16, 1954, at a salary rate of \$350 per month, and half-time for the remainder of the academic year at a salary rate of \$217.50 per month.

Schoonover

5. Mr. Conrad J. Kercher as Assistant Professor of Animal Production, effective August 15, 1954, at a salary rate of \$5,400 on a twelve-month basis.

Kercher

6. Mr. W. Don Fronk as Assistant Professor of Entomology and Parasitology, effective July 15, 1954, at a salary rate of \$5,208 on a twelve-month basis.

Fronk

7. Mr. John T. Larsen as Instructor and Research Assistant in Wool, effective July 1, 1954, at a salary rate of \$4,380 on a twelve-month basis.

Larsen

8. Mrs. Edith Watters as Supply Instructor in Elementary Education, effective September 1, 1954, at a salary rate of \$4,356 for the academic year 1954-55.

Watters

9. Miss Priscilla B. Perry as Supply Instructor in Health and Physical Education for Women, effective September 1, 1954, at a salary rate of \$3,696 for the academic year 1954-55.

Perry

10. Mr. Robert O. Trefz as Serials Cataloger in the Library, with the rank of Instructor, effective September 1, 1954, at a salary rate of \$3,600 on a twelve-month basis.

Trefz

For the information of the Board of Trustees, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mr. J. J. Chastain as Instructor in Business Administration, effective August 31, 1954, to accept a position at Drake University.

Chastain

2. Mrs. Lois Fayson as Associate Professor and Assistant to the Director of the Library, effective July 31, 1954, to seek another position because of her dissatisfaction with the Library situation.

Fayson

Mr. McCracken moved, Mr. Brough seconded, and it was carried that leaves of absence be granted as follows:

LEAVES OF ABSENCE

1. Mr. R. O. Gilden, Extension Agricultural Engineer, a leave without pay for the period June 1 to November 30, 1954, to permit him to do dealer training work for the Western Irrigation Company in the field of agricultural engineering.

Gilden

2. Dr. Maynard Bemis, Head of the Department of Educational Administration, a sabbatical leave for the fall quarter of 1954-55 to permit him to accept a research fellowship at Stanford University to work with the cooperative project in Educational Administration sponsored by the Kellogg Foundation.

Bemis

3. Miss Reta Ridings, Reference Librarian, a year's leave without pay, beginning September 24, 1954, to permit her to go to New York City and take a course in bibliography and perhaps work in some other type of library for the enrichment of her professional experience.

Ridings

1. American Studies Program. Mr. Sullivan moved that the Board of Trustees authorize an appropriation of \$466.03 from the Building Improvement Fund to cover the cost of necessary remodeling in the Library building to provide space for the American Studies Program office. Mr. Newton seconded the motion and it was carried.

BUDGET CHANGES

American Studies Program

2. Agricultural Extension Service. Mr. Sullivan moved that the additional federal funds received by the Agricultural Extension Service as a result of the Agricultural Appropriation Bill passed by Congress, totaling \$16,520.48, be allocated as requested by Director G. H. Starr as follows: \$9,798 to County Agent Project and \$6,722.48 to Agricultural Economics Project. Mr. Brough seconded the motion and it was carried.

Agricultural Extension Service

3. Agricultural Experiment Station. The request for allocation of the additional \$59,085.28 received by the Agricultural Experiment Station from federal funds brought about a full discussion of the question as to whether or not the funds were needed and how they could best be utilized. Following the discussion, Mr. McIntire moved that the detailed requests for changes in the assignment of federal funds as presented in President Humphrey's report be tentatively approved, with the provision that an investigation be made as to the possibility of using some of the

Agricultural Experiment Station

funds in question for projects covered by state appropriations and using the money thus saved for strengthening the research and instruction programs, and that a detailed breakdown of contemplated expenditures from federal funds be presented to the Board at the next meeting. Mr. McCracken seconded the motion and it was carried.

4. General Equipment. Mr. Sullivan moved that an appropriation of \$98.46 be authorized from the General Fund to cover installation of fans in the partitions between the outer and inner offices in the suites occupied by the Business Manager and the Director of Studies and Statistics. Mr. Jones seconded the motion and it was carried.

Law. President Humphrey presented a request from Dean R. R. Hamilton of the College of Law that four tuition scholarships be authorized for worthy, needy students in the College of Law. After careful consideration of the request, it was moved by Mr. McCracken that action on the matter be deferred for the time being, and that an effort be made by the Dean and the faculty of the College of Law to secure scholarship funds for law students from private sources. Mr. Newton seconded the motion and it was carried.

Attention was directed next to a request from the Spiegelberg Lumber and Building Company, contractors for the Geology Building, that a war clause be added to and made a part of the contract for construction of the building. Dr. Humphrey stated that the architects had written such a clause, including a ten per cent penalty provision, into the original contract, that the Business Manager had refused to approve the contract as written, and that the Spiegelberg Lumber and Building Company had finally signed the contract without the war clause on condition that the President would request approval of the clause by the Board of Trustees. Dr. Humphrey added that the ten per cent penalty provision had been

General Equipment

SCHOLARSHIPS

Law

GEOLOGY BUILDING
CONTRACT

removed from the clause which was proposed for insertion in the contract. After thorough discussion, it was decided to have copies of the original and the signed contracts sent to Worland by airmail in time for further consideration by the Board at the next day's session.

The Board adjourned at 12:45 and reassembled at 2:15 p.m., with the same members present who were present for the morning session.

University Fleet Policy. For the information of the Board of Trustees, President Humphrey presented a report from the Business Manager stating that competitive bids had been received on the University fleet policy and that the lowest bid had been submitted by M. T. Keefe and Company of Cheyenne, agency for the Estate Insurance Company.

Insurance Rates. The Business Manager's report stated that consideration had been given to the possibility of requesting a re-rating of University of Wyoming campus properties for insurance purposes but that, upon the advice of the insurance expert who worked with Bowes and Hart in the analysis made for the University several years ago, the request would be delayed until all temporary buildings are removed from the campus and all University shops housed in frame structures are housed in the new projected Service Building units.

Fraternity Park. Mr. McCracken moved, Mr. McIntire seconded, and it was carried that the Board approve the following change in the installation of the underground sprinkling system for the first mall in Fraternity Park:

Deduct:	for 63 Quick Coupler Handles	\$117.81
Add:	for extending the Sprinkler System	
	6' for each riser in the area.	<u>84.25</u>
	Net deduction	\$ 33.56

INSURANCE

University Fleet Policy

Insurance Rates

CONSTRUCTION
CHANGE ORDER

Fraternity Park

Complying with a request of the Board of Trustees, President Humphrey presented a report which he had secured from the Business Manager and the Superintendent of Buildings and Grounds summarizing the construction deficiencies in University buildings for which Porter and Bradley served as architects. The estimates of the cost of correcting the deficiencies, as prepared by the Superintendent of Buildings and Grounds, totaled more than \$30,000.

Dr. Humphrey reported that, through the efforts of Mr. Reed, he had been able to secure, without cost to the University, the assistance of representatives of Barney and Smith, investment bankers of New York, in working out a proposal for consolidating and reissuing University of Wyoming bonds. He stated that he and the Business Manager and the University's Legal Advisor had then met with the Legislative Interim Committee and discussed with the Committee the proposal which was contained in the President's Report for the Board's information. He added that the Committee was very much pleased with the proposal and suggested that it be presented to the Permanent Ways and Means Committee prior to the legislative session.

In the full discussion of the proposal which followed, Dr. Humphrey stated that it would be the plan to issue securities in the amount of \$2,278,000 for the purpose of refunding outstanding bond issues on the University Bookstore, Knight Hall, Wyoming Hall, and the Stadium and Fieldhouse. The proposed legislation would authorize the Trustees to make payments from any or all of the following sources: (1) the University's share of the Government Royalties in excess of \$4,000,000; (2) the University's share of the first \$4,000,000 of Government Royalties to the amount of \$125,000 a year; and (3) income from the operation of the buildings in question. Dr. Humphrey added that it was the plan to

BUILDING CONSTRUCTION DEFICIENCIES

CONSOLIDATION AND REISSUANCE OF BONDS

pay off the bonds in twenty years and that he hoped they could be paid in nine or ten years.

After the plan had been thoroughly explained and discussed, Mr. McCracken moved that the Board approve the President's recommendation with respect to the proposed plan, with the provision that an amortization schedule be worked out that would provide for retirement of securities in thirty or thirty-five years but would permit retirement of securities as rapidly as money becomes available. Mr. Sullivan seconded the motion and it was carried. It was suggested that President Humphrey inform the Ways and Means Committee that any reduction in dormitory rents and food prices would be contingent upon the Committee's leaving in the budget the amounts presently used for payment of bond issues.

Mr. Newton moved, Mrs. Patterson seconded, and it was carried that the following appointments recommended in the Addendum to the President's Report be approved:

APPOINTMENTS

1. Mr. William P. Roberts, Jr. as Research Assistant in Agricultural Economics (with the rank of Instructor at the end of the fall quarter upon completion of work for the Master's degree), effective August 1, 1954, at a salary rate of \$3,996 on a twelve-month basis. Roberts
2. Dr. Frances C. Hyde as Associate Professor of Secretarial Science, effective September 1, 1954, at a salary rate of \$4,872 for the academic year 1954-55. Hyde
3. Mr. Millis Fawbush as Extension Class Supervisor at the Northern Wyoming Community College, with the rank of Instructor in Political Science, effective September 1, 1954, at a salary rate of \$3,804 for the academic year 1954-55. Fawbush

For the information of the Board, President Humphrey reported the resignation of Miss Esther Clausen, Documents Librarian and Instructor, effective September 21, 1954, because of her inability to work with the present Director of the Library.

1. American Studies Program. Mr. Sullivan moved that the Board authorize an appropriation of \$112.20 from the General Fund to cover the cost of building three wooden tables for the reading room of the American Studies Program. Mrs. Patterson seconded the motion and it was carried.

2. Merica Hall. Mr. McCracken moved that an appropriation of \$816.75 be made from the Building Improvement Fund to cover the cost of repainting the outside masonry walls and all exterior woodwork, sandblasting and repainting the lower stone walls of Merica Hall, the work to be done by the Buildings and Grounds employees. Mr. Hansen seconded the motion and it was carried.

President Humphrey recommended that a change be made in the priority for housing married students. He stated that the present priority was as follows: (1) Wyoming veterans of World War II; (2) Wyoming veterans of the Korean War; (3) non-veterans in school during 1951-52 now living in campus accommodations; and (4) out-of-state veterans. He recommended that the third priority be changed to read "Wyoming non-veterans." Mr. Hansen moved that the recommendation be approved. Mrs. Patterson seconded the motion and it was carried.

Dr. Humphrey explained to the Trustees that the University's budget requests for the three-month period April 1 to June 30, 1955, and for the biennium July 1, 1955, to June 30, 1957, must be submitted to the Governor and the Ways and Means Committee of the Legislature by October 1, 1954. He requested the Board's approval of the following general requests which

RESIGNATIONClausenBUDGET CHANGESAmerican Studies ProgramMerica HallPRIORITY FOR HOUSING MARRIED STUDENTSLEGISLATIVE BUDGET

were being included in the budget: (1) salary raises for merit and promotion only, amounting to about two and a half per cent each year; (2) small increases for materials for repairs and remodeling and some increases in supplies and equipment; (3) \$40,000 for a service line tunnel; (4) \$1,500,000 for a new Library building; (5) restoration of cuts made by the last Legislature in the Community Service Department of the Division of Adult Education and Community Service and in the Agricultural Extension and Experiment Station divisions; and (6) very small requests for new personnel.

After careful consideration of the plan as outlined by President Humphrey, it was moved by Mr. McCracken that the Board approve the general principles as stated, and that a meeting of the Board be set for September 23-24, beginning at 2:00 p.m. on the 23rd, for consideration of the Legislative budget. Mr. Sullivan seconded the motion and it was carried.

Consideration was next given to a report by Dr. Humphrey on the dissension in the Library between certain members of the Library staff and Mr. N. Orwin Rush, Director of the Library. Dr. Humphrey stated that the dissension was brought into the open by the filing of certain charges (principally the charge of incompetency) against Mr. Rush by Dr. Ellsworth Mason, Serials Cataloger in the Library, who was informed by Mr. Rush early in the year that he would not be reemployed for 1954-55. He stated that the usual procedure in such cases had been followed, and that the charges had been presented to the President's Advisory Committee, which had conducted a three-day trial and then had reported that it found the charge of incompetency against Mr. Rush had not been proved and recommended that Mr. Rush be retained in his position as Professor in the Library and Director of the Library. One member of the Committee, however, according to Dr. Humphrey, had submitted a minority report in

UNIVERSITY LIBRARY

which he recommended that a specialist be brought in to study the Library situation and make further recommendations. President Humphrey stated that he had discussed the question of employing a specialist with the professional members of the Library staff and with several of the Deans, and that all felt it was a good idea. He then recommended that he be authorized to employ the services of one of four men whose names he listed to make the proposed study.

Action on the President's request was deferred until the following morning, and the Board adjourned at 5:30 p.m.

When the Board reassembled at 9:30 a.m. on July 31, with the same members present as were present for the previous day's session, consideration of the Library situation was resumed. Dr. Humphrey went into some detail to explain the situation to the Trustees. He pointed out that three members of the Library staff had already submitted their resignations and that one other had requested a leave without pay for next year, with the statement that she expected to resign at the end of the leave if the situation in the Library had not been cleared up prior to that time.

After some further deliberation, it was moved by Mr. Hansen that the President be authorized to employ a specialist to make a study of the Library and present recommendations, that the selection of the specialist be left to the President's discretion, and that an appropriation sufficient to cover the cost of the study be authorized. Mr. Newton seconded the motion and it was carried.

Since Mr. Fay E. Smith, Land Coordinator, will retire on September 30, LAND COORDINATOR President Humphrey recommended that Mr. Forest R. Hall, Director of Studies and Statistics, be named Land Coordinator in addition to his

present duties, at no increase in salary. Mr. McCracken moved that the President's recommendation be approved. Mr. Hansen seconded the motion and it was carried.

Dr. Humphrey recommended that he be authorized to use a part of the \$5,000 (as much as needed) which the University is to receive from the estate of the late Harry L. Sullivan of Salt Lake City for the purchase of a grand piano for the stage of the Liberal Arts Auditorium. Mr. Sullivan moved that President Humphrey be given the requested authorization. Mr. Peck seconded the motion and it was carried.

Consideration was given to the Athletic Department budget for 1954-55, which was divided into three sections: University funds, Fieldhouse and Stadium Operations and Maintenance, and Athletic Income. There was some discussion of the deficits reflected in the last two sections of the budget. President Humphrey stated that approval of the plan for re-issuing bonds would do a great deal to relieve the situation in the Fieldhouse and Stadium Operations and Maintenance account and to remove the deficit in that account. Mr. Brough then moved that the Board approve the Athletic Department budget as presented. Mr. Peck seconded the motion and it was carried.

Copies of the original and the signed copies of the Geology Building contract having been received by airmail the previous evening, consideration was given to the request of the Spiegelberg Lumber and Building Company for inclusion of a war clause in the contract. Dr. Humphrey read the clause as it was included in the original contract and then read the somewhat different clause which Mr. Spiegelberg proposed. Mr. McIntire moved that the Board authorize inclusion of the war clause contained in the standard contract form, less the ten per cent penalty provision. Mr. Newton seconded the motion and it was carried.

PURCHASE OF PIANO FOR
LIBERAL ARTS AUDITORIUM

ATHLETIC DEPARTMENT
BUDGET

GEOLOGY BUILDING
CONTRACT

The Trustees next turned their attention to the proposed plans for construction of a chapter house for the Alpha Tau Omega Fraternity. The initial project as shown in the plans provided for a one-story house with partial basement housing twelve men and a housemother and with eating facilities to accommodate sixty people. The ultimate plans provided for a two-story house accommodating thirty-eight men on the first and second floors, with space for ten more in the basement. Dr. Humphrey stated that the estimated cost of the initial project was \$80,000. Mr. McIntire moved that the plans be approved as presented. Mr. Sullivan seconded the motion and it was carried.

ALPHA TAU OMEGA
FRATERNITY HOUSE

President Humphrey recommended that the salary of the Business Manager be increased in the amount of \$75 per month, effective August 1, 1954, making his total 1954-55 salary \$10,665. Mr. McCracken moved that the President's recommendation be approved. Mr. Jones seconded the motion and it was carried.

SALARY RAISE FOR
BUSINESS MANAGER

Dr. Humphrey read a letter which he had received from the Secretary of the Laramie Ministerial Association expressing appreciation for the Board's efforts in securing sponsorship other than that of the Hamms Brewing Company for University basketball game broadcasts. It was suggested that Dr. Humphrey write to the Association that the University has continued its efforts to secure other sponsorship for the broadcasts but that no other arrangements have yet been made.

SPONSORSHIP OF
ATHLETIC BROADCASTS

Mr. Hansen moved, Mr. Peck seconded, and it was unanimously carried that the following resolution of appreciation to Worland city and Chamber of Commerce officials be adopted:

RESOLUTION OF APPRECI-
ATION TO WORLAND
OFFICIALS

WHEREAS the Board of Trustees of the University of Wyoming established a policy of holding its summer meeting in alternate years in some Wyoming town in which no member

of the Board lives, and Worland was selected as the town in which the first such meeting would be held, and

WHEREAS the town and Chamber of Commerce officials were most cordial and gracious in their hospitality to the Trustees and their guests, and

WHEREAS the opportunity afforded the Trustees to become better acquainted with Worland increased their admiration for that very progressive community and its fine leaders; now, therefore

BE IT RESOLVED that the Board of Trustees, at its session on July 31, 1954, express to the Mayor and the City Council and to the President and Board of Directors of the Chamber of Commerce its grateful appreciation for the many courtesies extended to the Board during its meeting in Worland; and

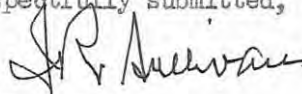
BE IT FURTHERRESOLVED that copies of this resolution be sent to the Mayor, to the President of the Chamber of Commerce, and to the editor of the Northern Wyoming Daily News.

Mr. Sullivan moved that the proposed University Purchasing Manual which was distributed to the Trustees at the June meeting be approved and that copies be mailed to those firms with which the University does business. Mr. Brough seconded the motion and it was carried.

PURCHASING MANUAL

The Board adjourned at 11:30 a.m., to meet again at 2:00 p.m. on September 23.

Respectfully submitted,



J. R. Sullivan
Secretary